

Committee(s)	Dated:
Port Health and Environmental Services Committee	4 July 2017
Subject: Port Health & Public Protection Business Plan 2017-2020	Public
Report of: The Director of Markets & Consumer Protection	For Decision
Report author: Don Perry	

Summary

This report seeks your Committee's approval of the 2017-2020 Business Plan of the City of London's Port Health & Public Protection Division (PH&PP), which is part of the Department of Markets & Consumer Protection.

The Business Plan failed to receive the approval of your Committee in May 2017 due to some discrepancies within the appended 'Summary Risk Register'. An updated version is now being resubmitted for your approval.

As the Department reports to three separate Committees (Port Health and Environmental Services Committee; Licensing Committee; Markets Committee) for discrete aspects of its work, separate plans have been produced for each. This plan contains specific key information relating to the Port Health & Public Protection Service.

The Business Plan sets out what the Service aims to achieve this year, the standards it will attain, and where this fits within the wider Departmental and Corporate strategic aims and objectives.

Recommendation(s)

Members are asked to:

- Approve the Port Health & Public Protection Business Plan 2017-2020 including the updated 'Summary Risk Register' at Appendix A.

Main Report

Background

1. The PH&PP Business Plan 2017-2020 sets out what the Service aims to achieve this year, the standards it will attain, and where this fits within the wider Departmental and Corporate strategic aims and objectives.

2. The ambitions, objectives and performance measures contained within the plan are underpinned by the Department's statutory duties, core functions and its commitment to supporting corporate priorities. Members of staff at all levels were consulted on the content of the plans as were corporate contacts and business partners.
3. At the May 2017 meeting of your Committee, Members raised concerns that some of the risks contained with the Port Health & Public Protection summary risk register (at Appendix A to the Business Plan) had target dates that were in the past and in some cases the target dates had not been met. These risks have since been reviewed and an updated version of the Register is now appended to the Plan.
4. In addition, a risk has now been included with reference to the impact of the UK's exit from the European Union.
5. Members also queried the format of the Summary Risk Register. This is, however, the corporately mandated format for reporting a summary of risks to Committees as part of Departmental Business Plans and has not, therefore, been amended.

Conclusion

6. Having failed to receive approval at the May meeting of your Committee, this report presents for approval an updated version of the 2017-2020 Business Plan for the Port Health and Public Protection Division of the Department of Markets and Consumer Protection.

Appendices

Port Health & Public Protection Business Plan 2017-2020

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